Ute, van and car prestart checklist

AssetPass

Light vehicle daily check. A visual check before use, not a full safety inspection.

BUSINESS	DATE	TIME

DRIVER	LOCATION

ASSET NO.	REGO	MAKE AND MODEL	ODOMETER KM

In each box write OK, F for a fault, or NA if it does not apply.
STOP: a fault in a STOP group means do not drive it. Tell your supervisor and write the fault below.

GROUP	CHECK	OK, F OR NA
Brakes STOP	Brakes and park brake work	☐
Wheels and tyres STOP	Tyres correctly inflated, tread and sidewalls sound	☐
	Wheel nuts secure	☐
	Spare tyre and jack on board	☐
Lights	Headlights, indicators, brake and reversing lights work	☐
Mirrors and windscreen	Mirrors and windscreen clean, intact and adjusted	☐
	Wipers and washers keep the screen clear	☐
Body and load	Body, tray and canopy secure	☐
	Load restrained	☐
	Towbar and coupling secure, if towing	☐
Engine	No fluid leaking	☐
	Oil and coolant at the right level	☐
Cab	Dash warning lights go out after starting	☐
	Seatbelts work	☐
	Horn works	☐
Gear carried	First aid kit	☐
	Fire extinguisher, if one is carried	☐
Your own checks for example a beacon, a UHF radio or water for remote work		☐
		☐

FAULTS FOUND

WHAT IS WRONG	UNSAFE, Y OR N	REPORTED TO, AND WHEN

I did this check. To the limits of this check it is safe to drive, or I have reported every fault above.

SAFE TO DRIVE	DRIVER NAME	SIGNATURE
☐ **Yes** ☐ **No**		

WORKSHOP OR SUPERVISOR, FOR EACH FAULT

☐ Fix before use ☐ Repair by (date or reading) _____ ☐ Monitor

DECIDED BY, NAME AND SIGNATURE	REPAIRED BY	DATE FIXED	TESTED BY

These checks follow the NHVR heavy vehicle groups that apply to a ute, van or car, and cover more than the Transport for NSW pre drive checklist. Add your own checks above.

assetpass.com.au

Free from AssetPass. The same check is free on a phone at assetpass.com.au/prestarts, saved with the date, the person and a photo of any fault.